

Mansfield Pediatrics

Office Financial Policy for Newborns

Congratulations and Welcome to Mansfield Pediatrics!

Please sign in at the front desk with your **current** insurance information and have it available at each of your child's visits. As soon as we have your baby scheduled to come in, you will need to contact your insurance to add him/her to your **current** plan. Our office will give you **45 DAYS** to get your baby added and verified under your plan. **IF WE CANNOT VERIFY COVERAGE** at that point, we **WILL NOT** schedule your baby for their 2 month Well Child Exam, or any appointments moving forward until we can verify the baby has been added and we can verify their benefits,
NO EXCEPTIONS!

You can choose to pay each visit in cash until the baby is added. Once added, we will refile any visits and once paid, we are happy to credit or refund the account.

Some insurance plans will not pay for services unless your child's physician is designated as his/her PCP (Primary Care Physician). Make sure this is taken care of during the enrollment process, **OTHERWISE YOU COULD BE RESPONSIBLE FOR ANY UNPAID VISITS DUE TO LACK OF INFORMATION TO YOUR INSURANCE COMPANY.**

I have read and understand the office financial policy for newborns and agree to comply and accept responsibility for any payment that becomes due as outlined.

Patient Name(s): _____ **Date:** _____

_____ **Date:** _____

Parent Name(s) PRINTED

Mom: _____

Dad: _____

Parent Signature: _____

Relationship to child / patient: _____